



COMMAND SCIENCE SECONDARY SCHOOL LAFIA

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CSSSL/G1/300/43

NEWS LETTER FOR SECOND TERM 2024/2025 ACADEMIC SESSION

DISCIPLINE & KNOWLEDGE

13 DECEMBER 2024

Dear Parents/Guardians

PREAMBLE

Command Science Secondary School Lafia (CSSSL) resumed for the First Term 2024/2025 Academic Session on 14 September 2024. Academic activities commenced on 16 September 2024. We are grateful to the Almighty God for seeing us through from the beginning up to the end of the term today Friday 13 December 2024. The school management urges all parents/guardians to assist their children to take good care of their school belongings (uniforms, shoes, belts, socks, bed kits, school bags, books, caps etc before resumption. Students are advised to write their names on all their belongings.

a. **Resumption Date.** The school will resume for the Second Term 2024/2025 Academic Session on **Saturday 4 January 2025**. All students are to be in the school latest by 1800hrs (6:00PM) on that date. No student will be allowed into the school premises after the stipulated time.

b. **Closing Date.** The school will close for the Second Term 2024/2025 Academic Session on **Friday, 28 March 2025**. No Student will be allowed to go out of the school premises without his/her parent/guardian. Also, no student shall be released before the closing date.

Students shall only be released on medical grounds and must be recommended by the school HOD MIR and approved by the Commandant.

Drugs/Medication: No drug is allowed into the hostel all prescribed drugs/medication for students at home should be deposited in the school MIR.

Bullying/Maltreatment: The school management frowns at any act of bullying/maltreatment of junior students. Consequently, if your child has the tendency to bullying, please warn him/her to desist from it. Any child found guilty of such offence shall be dismissed from the school.

Bedwetting: If your child is bedwetting, make a water proof cover cloth for him/her mattress or provide him/her with a new mattress cover with water proof cloth.

Stealing: Warn your child not to take or steal something that does not belong to him/her. It is a dismissal offence in the school.

Using Electric pressing iron: No student is allowed to bring electric pressing iron to school, instead students can bring charcoal pressing iron and will be under the supervision of the RSM.

Cups, Plates and Spoons: Each student is to bring 2 stainless cups, 2 stainless plates, 2 forks and spoons (**see checklist for more information**). Parents are to engrave names of student on these items. Students will not

be allowed into the school without these items.

MOSQUITO NET. With the persistent cases of malaria fever in the school due to mosquito bite, therefore the use of mosquito net is **COMPULSORY** for all students. Parents/guardians should ensure they provide mosquito net for their children/wards during resumption.

MATTRESS. All students **MUST** ensure they come along with their mattress. Sharing of mattresses is not tolerated this is to avoid act of immoral activities among students.

BEDSHEET/BLANKET: All students must come with their bedsheets (House Color) and blankets. It is essential for the comfort of your child.

BODY SPRAY/ROLL ON. For the neatness of students' parents/guardians are advised to provide deodorant for their children/wards at least two.

PAYMENT OF SCHOOL FEES

All payment of School Fees should be made through **Bank Teller**. Any payment of school fees made through **POS or Bank Transfer** will not be accepted. All serving and retired personnel are to present the photocopy of their ID Card, Part 2 Orders and Introduction letter of their biological children in the school.

ATM CARD: The rate of stealing through ATM cards by students in the school is quite alarming. The management register her dismay over why parent choice to give ATM Cards to the students. However, if the students most bring ATM card to the school it must be deposited with the guardian of the student. Any student caught with an ATM card, the card will be seized and destroyed at the same time the student will be punished.

Settlement of Bills/Report sheet. All Parents/Guardians are to access the school website online to check for their children's newsletter, bills, and result for the First Term 2024/2025 Academic Session. All account details are contained in the newsletter. Proves of payment (tellers) should be

presented at the reception point on resumption. Cash payment is not allowed. Defaulter(s) in payment will not be allowed into the school. Moreso, the school observed that most parents do not access the school portal for bills and newsletters rather rely on verbal information. Parents/guardian are advised to provide proves of payment for accessing the portal on resumption of which the students should be given a photocopy.

OTHER CHARGES

Parents/Guardians are to pay for other charges which are not embedded in the school fees bills. Below are details of account number for the payment:

Extra Lesson	-N2,000
ICT/Maintenance	-N1,000
House Due	-N200
Weaving/Barbing	-N200
TOTAL	-N3,400
Account Number:	-4200009882
Account Name:	-CSSS Lafia
Bank:	-ECO Bank Plc

APPROVED FEES FOR REGISTRATION OF CANDIDATES FOR WAEC/NECO EXAMINATION 2024/2025 ACADEMIC SESSION

Parents/Guardians of SS3 students are to pay for WAEC/NECO 2024/2025 registration fees which are not embedded in the school fees bills. Below are details of registration fee and account number for the payment:

WAEC Reg Fee	-N27,000
NECO Reg Fee	-N22,000
WAEC Offline/Online Reg	-N1,500
NECO Offline/Online Reg	-N1,500
Identity Card WAEC/NECO	-N1,500
Passport WAEC/NECO	-N1,500
Invigilator/Supervisors Feeding	-N2,500
Practical WAEC/NECO	-N3,500
Four Figure Table NECO	-N500
Jacket/Folder	-N2,500
TOTAL	-N64,250
Account Number:	-4200009882
Account Name:	-CSSS Lafia
Bank:	-ECO Bank Plc

APPROVED FEES FOR NAEC JOINT SS2 PROMOTION EXAM FOR NMS/CSSs 2024/2025 ACADEMIC SESSION

Parents/Guardians of SS2 students are to pay for NAEC Joint SS2 Prom Exam fees

which are not embedded in the school fees bills. Below are details of the fees and account number for the payment:

Extension Fees	-N6,000
TOTAL	-N6,000
Account Number:	-4200009882
Account Name:	-CSSS Lafia
Bank:	-ECO Bank Plc

APPROVED FEES FOR REGISTRATION OF CANDIDATES FOR BECE EXAMINATION 2024/2025 ACADEMIC SESSION

Parents/Guardians of JSS3 students are to pay for BECE 2024/2025 registration fees which are not embedded in the school fees bills. Below are details of BECE registration fees and account number for the payment:

BECE Reg Fee	-N10,875
School Album	-N500
BECE Offline/Online Reg	-N1,000
Identity Card	-N1,000
Passport Photograph (4 copies)	-N500
Invigilator/Supervisors Feeding	-N1,325
Practicals	-N1,000
TOTAL	-N16,200
Account Number:	-4200009882
Account Name:	-CSSS Lafia
Bank:	-ECO Bank Plc

APPROVED FEES FOR EXTENSION CLASSES FOR JSS3, SS2 AND SS3 STUDENTS 2024/2025 ACADEMIC SESSION

Parents/Guardians of JSS3, SS2 and SS3 students are to pay for Extension fees which are not embedded in the school fees bills. Below are detailed amount and account number for the payment:

Extension Fees	-N23,800
TOTAL	-N23,800
Account Number:	-4200009882
Account Name:	-CSSS Lafia
Bank:	-ECO Bank Plc

REVIEW OF PTA LEVY BY HQ NAEC TO ALL COMMANDS SCHOOLS

The Headquarters Nigerian Army Education Corps has reviewed all payment of PTA levy which must not be more than **Three Thousand (N3,000.00)** Naira only. Consequently, parent/guardians of CSSSL are to pay the sum of **Three Thousand Naira (N3,000)** only. This is to complement the effort of the school for developmental projects. Details of the account is as follows:

Account number: 4191771010, Account Name: Command Science Secondary School Lafia PTA and Bank: FCMB.

ACADEMIC TRAINING

For effective teaching and learning, some departments recommended some learning materials for students use. Endeavor to provide these materials for the learners for smooth learning process.

a. All examination classes JSS3, SS2 and SS3 students should endeavour to have a copy of Question & Answer Compendium (Q&A) while JSS3 Evergreen for the purpose of general revision against their External Examinations.

b. Technical Drawing Department. The following items are necessary for all SS1, SS2 & SS3 that are offering Technical Drawing as one of their subjects at WASSCE level. The items to be brought are: Drawing board, Set Square, 2H and 2HB pencils, Mathematical set, Flexible Curves, A3 Plain sheets (20), A3 size brown Envelopes, Masking Tape and calculator. All items will be presented during resumption.

c. Cultural and Creative Arts Department: The following items are compulsory for JSS1, JSS2 and JSS3 for practicals: Drawing board, Masking Tape, 2B, 3B and 5B Pencils, Poster colour, Artist brushes, A4 plain sheets (20), Crayon and Tikky eraser.

d. All students should bring English Dictionary for their personnel use.

e. All JSS2 students who misplaced the following literature books must purchase new ones while resuming:

- i. Sacrilege.
- ii. The Thinking Head.
- iii. Somayina: The Little Smart Orphan.

iv. Stigma.

f. **All SS1 and SS2 students are to come along with their Lab Coat and Calculator on resumption day. Failure to do so, the reception committee will not clear them.**

OBSERVATION ON MAINTENANCE CULTURE IN NIGERIAN ARMY COMMAND SECONDARY SCHOOLS AND COMMAND CHILDREN SCHOOLS

The outcome of Army Headquarters Department of Policy and Planning inspection visit to command secondary schools. The inspection team came out with the following decisions:

- a. Schools should apply adequate sanction method on any staff or students who willfully damaged/mutilates any school property.
- b. Schools should take proper inventory of all school equipment and educate both staff and students on the need to protect and maintain school property.
- c. Ensure discipline of the staff and students.
- d. Admission of students should be commensurate with existing facilities to avoid overstretching of the facilities.

ADVANCE NOTIFICATION OF LIKELY UPWARD REVIEW OF SCHOOL FEES IN COMMAND SECONDARY SCHOOLS IN THE 2024/2025 ACADEMIC SESSION

The Federal Government is currently working with other stakeholders towards an upward review of minimum wage in both public and private sectors. Consequently, the review of minimum wage by the Federal Government will necessitate an upward review of the wages of contract staff in Command Secondary Schools. Therefore, parents are hereby respectfully notified that there may be an upward review of school fees in the 2024/2025 Academic Session in order to cope with the upward review of contract

staff salary. However, the new fee will be communicated to parents as soon as it is approved by Nigerian Army Headquarters. All parents are please requested to kindly take note.

DISCIPLINE

It is pertinent to inform you that the standard of discipline in the school is high. To maintain the momentum, brutality, leaving the school without pass and other forms of indiscipline will not be tolerated. In this regard, parents are urged to kindly admonish their children to desist from any act that contravenes the school rules and regulations as defaulters will not be spared. This is to compliment the efforts of the school counsellors, Imam and Chaplain.

CONTRABAND ITEMS

The school has always reminded parents/guardians of illegal/contraband items that **MUST NOT BE** in the possession of the students: Handset, Tin milk, Alcohol, food stuff, Liquid food, Food in bottles etc. Parents are to caution their children against being in possession of those items. The students are very much aware of this contraband items. Parents have also been educated on what constitutes contraband items in CSSSL. Any child found with these items shall be punished and the items destroyed.

ENROLMENT OF STUDENT INTO NATIONAL IDENTIFICATION NUMBER (NIN)

All parents/guardians are by this notice advised to enroll their children into the National Identification Number (NIN) while on holidays. It is imperative to do so because the NIN number is one of the current requirements for National Examination Council NECO/WAEC, JAMB and Basic Education Certificate Examination (BECE) registration.

LATE RESUMPTION

Let me commend parents/guardian that despites the economic hardship in the country today the levels of compliance to resumption date during the First Term 2024/2025 Academic Session was

commendable. It is pertinent also to reiterate the resolve of the school management not to condone late resumption under any guise. Parents should therefore seek for permission before a student stays away from the school. Any student that fails to resume after the appropriate date will pay 2 bags of cement.

ADDITIONAL INFORMATION FOR PARENTS AND GUARDIANS

The following are very important additional information for parents and guardians. They are advised to carefully peruse and be guided accordingly:

a. **End of First Term Holidays.** The holiday for First Term 2024/2025 Academic Session will be from **14 December to 3 January 2025**. During this period, parents are encouraged to please go through their children's results and notebooks. Parents are kindly requested to discourage their children from embarking on unnecessary trips especially during this festive period.

b. **Health Matters:** The School Medical Inspection Room (MIR), plays a vital role in the administration of students' health matters like; neatness and personal hygiene among other health related issues. It has been observed that some students prior to resumption have health challenges not known to the school. In view of this, the school has made it mandatory for all students with medical challenges to come along with medical report on resumption. The aim is to assist the school medical personnel to evaluate, recommend and follow up treatment where applicable. However, this has not been fully complied with. Parents are therefore reminded to please do the needful in this regard.

c. **All students are expected to resume with good mattresses, bedsheet (house color) and blanket which will be inspected at the reception desk. Parents are to ensure that their children resume with good**

brown sandals and black shoes. Also, all personal belongings of the students should be boldly engraved with their names on the items which will be check at the reception desk.

PROJECTIONS

The major activities for Second Term 2024/2025 Academic Session involving parents are:

a. **TAKE HOME ASSIGNMENT/ CONTINUOUS ASSESSMENT**

Parents are once again requested to encourage their children to do their take-home assignments and prepare them for the assessment test on resumption. The assessment will form 15% of their Second Term Examination. It should be downloaded from the school portal. It will also be submitted at the reception desk along with their printed copy of result.

b. **Visiting Day.** The visiting day for Second Term 2024/2025 Academic Session will be held on **Saturday 22 February, 2025**. Parents would be allowed into the school from 0900hrs-1730hrs (09:00am-5:30pm). As usual, parents will only be allowed to see their children after the Commandant's brief and the PTA meeting from 0900hrs-1200hrs (9:00am-12:00pm) at the School Multi-Purpose Hall.

CONCLUSION

In this Newsletter, we have tried to intimate parents on the First Term 2024/2025 Academic Session activities. We have also reiterated our resolve to ensure that the students maintain high level of discipline with impeccable character and excellent academic performances. The efforts of the school to provide conducive teaching and learning environment through continuous infrastructural upgrade. Parents' roles towards the effective training of the students are critical and encouraged.

On this note, we sincerely thank our esteemed parents and guardians for their support and understanding with the school. We recognized the fact that we are all stakeholders and partners in progress.

On behalf of Officers, Soldiers and Civilian (Teaching and Non-Teaching) Staff of CSSS Lafia, I wish the students and their families a merry Christmas in advance.

Yours faithfully,



ABUBAKAR ADAMU IBN

Vice Principal Admin
for Commandant