



COMMAND SCIENCE SECONDARY SCHOOL LAFIA

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CSSSL/G1/300/43

NEWS LETTER FOR SECOND TERM 2023/2024 ACADEMIC SESSION

DISCIPLINE & KNOWLEDGE

15 DECEMBER 2023

Dear Parents/Guardians

INTRODUCTION

The Command Science Secondary School Lafia (CSSSL) resumed for the First Term 2023/2024 Academic Session on 16 September 2023. Academic activities commenced on 18 September 2023. We are grateful to Almighty God for seeing us through from the beginning up to the end of the term (First Term 2023/2024 Academic Session) today Friday 15 December 2023. The school management urges all parents/guardians to assist their children to take good care of their school belongings (uniforms, shoes, belts, socks, bed kits, school bags, books and caps (etc) before resumption. Students are advised to write their names on all their belongings.

a. **Resumption Date.** The school will resume for the Second Term 2023/2024 Academic Session on **Saturday 6 January 2024**. All students are to be in the school latest by 1800hrs (6:00PM) on that date. No student will be allowed into the school premises after the stipulated time.

b. **Closing Date.** The school will close for the Second Term 2023/2024 Academic Session on **Friday, 28 March 2024**. No Student will be allowed to go out of the school premises without his/her parent/guardian. Also, no student shall be released before the closing date.

Students shall only be released on medical ground and must be recommended through the school HOD MIR and approved by the Commandant.

No drug is allowed into the hostel: Prescribed drugs for students at home should be deposited in the school MIR.

Bullying/Maltreatment: The school management frowned at any act of bullying/maltreatment of junior students. Consequently, if your child has the tendency to bullying, please warn him/her to desist from it. Any child found guilty of such offence shall be dismissed from the school.

Bedwetting: If your child is bedwetting, make a water proof cover cloth for him/her mattress or provide him/her with a new mattress cover with water proof cloth.

Stealing: Warn your child not to take or steal something that does not belong to him/her. It is a dismissal offence in the school.

Using Electric pressing iron: No student is allowed to bring electric pressing iron to school, instead students can bring charcoal pressing iron and will be under the supervision of the RSM.

Cups, Plates and Spoons: Each student is to bring 2 stainless cups, 2 stainless plates, 2 forks and spoons. Parents are to engrave names of student on these items. Students will not be allowed into the school without these items.

MOSQUITO NET. The use of mosquito net is **COMPULSORY** for all students. Parents/guardians should ensure they provide for their children/wards during resumption.

MATTRESS. All students **MUST** ensure they come along with their mattress. Sharing of mattresses will not be condoned.

BEDSHEET/BLANKET: All students must come with their bedsheets (House Color) and blankets. It is essential for the comfort of your child.

BODY SPRAY/ROLL ON. For the neatness of students parents/guardians are advised to provide deodorant for their children/wards. They must come with at least two sets.

PAYMENT OF SCHOOL FEES

All payment of School Fees should be made through **Bank Teller**. Any payment of school fees made through **POS or Bank Transfer** will not be accepted. All serving and retired personnel are to present the photocopy of their ID Card, Part 2 Orders and Introduction letter of their biological children in the school.

Settlement of Bills. All Parents/Guardians are to access the school website online to check for their children's newsletter, bills, checklist and result for the Second Term 2023/2024 Academic Session. All account details are contained in the newsletter. Proves of payment (tellers) should be presented at the reception point on resumption. Cash payment is not allowed. Defaulter(s) in payment will not be allowed into the school. Moreso, the school observed that most parents do not access the school portal for bills and newsletters rather rely on verbal information. Parents/guardian are advised to provide proves of payment for accessing the portal on resumption of which the students should be given a photocopy.

WAEC/NECO EXAMINATION FEE FOR THE YEAR 2024

Parents/Guardians of SS3 students are to pay for WAEC/NECO exam fees which are not embedded in the school fees bills. Below

is the examination fees and account details for the payment:

WAEC/NECO -N61,050
TOTAL -~~N~~61,050
Account Number: -4200009882
Account Name: -CSSS Lafia
Bank: -ECO Bank Plc
BECE EXAMINATION FEE YEAR 2024

Parents/Guardians of JSS3 students are to pay for BECE fees which are not embedded in the school fees bills. Below is the examination fees and account details for the payment:

BECE Year 2024 -N16,200
TOTAL -~~N~~16,200
Account Number: -4200009882
Account Name: -CSSS Lafia
Bank: -ECO Bank Plc

JOINT NAEC SS2 PROMOTION EXAMINATION FEE FOR THE YEAR 2024

Parents/Guardians of SS2 students are to pay for Joint NAEC SS2 Promotion Examination charges which are not embedded in the school fees bills. Below is the Joint NAEC SS2 Promotion Examination charges and account details for the payment:

NAEC SS2 Prom Exams Charges-~~N~~6,000
TOTAL -~~N~~6,000
Account Number: -4200009882
Account Name: -CSSS Lafia
Bank: -ECO Bank Plc

EXTENSION CLASSES FEE FOR THE YEAR 2024 JSS3, SS2 AND SS3 STUDENTS

Parents/Guardians of JSS3, SS2 and SS3 students are to pay for extension classes charges which are not embedded in the school fees bills. Below is the extension classes charges and account details for the payment:

Extension Charges -~~N~~23,800
TOTAL -~~N~~23,800
Account Number: -4200009882
Account Name: -CSSS Lafia
Bank: -ECO Bank Plc

OTHER CHARGES

Parents/Guardians are to pay for other charges which are not embedded in the

school fees bills. Below is details account number for the payment:

Extra Lesson	-N2,000
ICT/Maintenance	-N1,000
House Due	-N200
Weaving/Barbing	-N200
TOTAL	-N3,400
Account Number:	-4200009882
Account Name:	-CSSS Lafia
Bank:	-ECO Bank Plc

RESOLUTION DURING PTA MEETING ON DEVELOPMENT LEVY

The parents/guardians unanimously agreed during the last PTA meetings held on the 28th October 2023 for the revisit of development levy. It was agreed that the sum of **Five Thousand (N5,000)** naira only should be paid per student as development levy once in 6 years. Parents that have paid before should provide proof of payment. The account details for the payment is as follows:

Development Levy	-N5,000
TOTAL	-N5,000
Account Number:	-4200009882
Account Name:	-CSSS Lafia
Bank:	-ECO Bank Plc

PARENTS TEACHERS' ASSOCIATION LEVY

The termly levy of the PTA remains **Five Thousand (N5,000.00)** Naira only. This is to assist the association finance its developmental agenda for the school. Details of the account is as follows: **Account number: 4191771010, Account Name: Command Science Secondary School Lafia PTA and Bank: FCMB.**

RESOLUTION DURING PTA MEETING ON MOSQUE/CHURCH DEVELOPMENT LEVY

Parents/Guardians are hereby reminded on the ongoing projects in both church and mosque as agreed during PTA meeting held on 18 February 2023. You are please requested to comply with the payment of the termly church and mosque levies of **(N2,000)** naira only for Christians/Muslims students in the following account details:

CHAPEL ACCOUNT DETAILS:

Acct number:	1006396792
Acct name:	CSSS Lafia Chapel

Bank: FCMB

MOSQUE ACCOUNT DETAILS:

Acct number:	2000751851
Acct name:	CSSS Lafia
Bank:	FCMB

The Commandant also promised to be checking all projects by the mosque and church. There will also be proper documentation and accountability.

ACADEMIC TRAINING

For effective teaching and learning, some departments recommended some learning materials for students use. Endeavor to provide these materials for the learners for smooth learning process.

a. Technical Drawing Department. The following items are necessary for all SS1, SS2 & SS3 that are offering Technical Drawing as one of their subjects at WASSCE level. The items to be brought are: Drawing board, Set Square, 2H and 2HB pencils, Mathematical set, Flexible Curves, A3 Plain sheets (20), A3 size brown Envelopes, Masking Tape and calculator. All items will be presented during the registration on resumption.

b. Cultural and Creative Arts Department: The following items are compulsory for JSS2 and JSS3 for JSCCE practicals: Drawing board, Masking Tape, 2B, 3B and 5B Pencils, Poster colour, Artist brushes, A4 plain sheets (20), Crayon and Tikky eraser.

c. All students should bring English Dictionary for their personnel use.

d. All JSS1 students are to come with the following:

- i. Drawing Board -1**
- ii. T-Square -1**
- iii. Set Square -1**
- iv. Flexible curve -1**
- v. Math Set -1**
- vi. Masking Tape -1**

vii. Pencils – 2H, 2HB

viii. A4 Plain sheets

e. All JSS1 and JSS2 students are to purchase the following literature books that are not embedded in their books indent:

i. Sacrilege.

ii. The Thinking Head.

iii. Somayina: The Little Smart Orphan.

iv. Stigma.

f. All SS1 and SS2 students are to come along with their Lab Coat and Calculator on resumption day. Failure to do so, the reception committee will not clear them.

OBSERVATION ON MAINTENANCE CULTURE IN NIGERIAN ARMY COMMAND SECONDARY SCHOOLS AND COMMAND CHILDREN SCHOOLS

The outcome of Army Headquarters Department of Policy and Planning inspection visit to command secondary schools. The inspection team came out with the following decisions:

a. Schools should apply adequate sanction method on any staff or students who willfully damaged/mutilates any school property.

b. Schools should take proper inventory of all school equipment and educate both staff and students on the need to protect and maintain school property.

c. Ensure discipline of the staff and students.

d. Admission of students should be commensurate with existing facilities to avoid overstretching of the facilities.

REPORT SHEETS

The school has designed a website where report sheet of the students can be accessed electronically. Parents are

advised to access the school website for further information and bring a copy of portal receipt as evidence of payment on resumption day.

DISCIPLINE

It is pertinent to inform you that the standard of discipline in the school is high. To maintain the momentum, brutality, leaving the school without pass and other forms of indiscipline will not be tolerated. In this regard, parents are urged to kindly admonish their children to desist from any act that contravenes the school rules and regulation as defaulters will not be spared. This is to complement the efforts of the school counsellors, Imam and Chaplain.

CONTRABAND ITEMS

The school has always reminded parents/guardians of illegal/contraband items that **MUST NOT BE** in the possession of the students: Handset, Tin milk, Alcohol, food stuff, Liquid food, Food in bottles etc. Parents are to caution their children against being in possession of those items. The students are very much aware of the contraband items. Parents have also been educated on what constitutes contraband items in CSSSL. Any child found with these items shall be punished and the items destroyed.

IMPORTANT NOTICE TO PARENTS/GUARDIANS ON NIN

All parents/guardians are by this notice advised to enroll their children into the National Identification Number (NIN) while on holidays. It is imperative to do so because the NIN number is one of the current requirements for National Examination Council NECO/WAEC and Basic Education Certificate Examination (BECE) registration.

LATE RESUMPTION

Let me commend most of the parents for the level of compliance with the resumption date during the First Term 2023/2024 Academic Session. It is pertinent to reiterate the resolve of the school management not to condone late resumption under any

guise. Parents should therefore seek for permission on resumption date before a student stays away from the school on medical grounds. Any student that fails to resume after the appropriate date will pay 2 bags of cement.

ADDITIONAL INFORMATION FOR PARENTS AND GUARDIANS

The following are very important additional information for parents and guardians. They are advised to carefully peruse and be guided accordingly:

a. **End of First Term Holidays.** The holiday for First Term 2023/2024 Academic Session will be from **16 December to 5 January 2024**. During this period, parents are encouraged to please go through their children's results and notebooks. Parents are kindly requested to discourage their children from embarking on unnecessary trips during the holidays.

b. **Health Matters:** The School Medical Inspection Room (MIR), plays a vital role in the administration of students' health matters like; neatness and personal hygiene among other health related issues. It has been observed that some students prior to resumption have health challenges not known to the school. In view of this, the school has made it mandatory for all students with medical challenges to come along with medical report on resumption. The aim is to assist the school medical personnel to evaluate and recommend where applicable. However, this has not been fully complied with. Parents are therefore reminded to please do the needful in this regard.

c. **All students are expected to resume with good mattresses, bedsheet (house color) and blanket which will be inspected at the reception desk. Parents are to ensure that their children resume with good brown sandals and black shoes. Also, all personal belongings of the students should be boldly engraved**

with their names on the items which will be check at the reception desk.

PROJECTIONS

The major activities for Second Term 2023/2024 Academic Session involving parents are:

a. **Take Home Assignment/Continuous Assessment.** Parents are once again requested to encourage their children to do their take-home assignments and prepare them for the assessment test on resumption. The assessment will form 15% of their Second Term Examination. It should be downloaded from the school portal. It will also be submitted at the reception desk along with their printed copy of result.

b. **Commandants' Science Project.** The Commandant science project is a research driven activity initiated by the school management for the SS3 students. The essence of this initiative is to prepare and equip the young scientists (students) as they prepare to conquer the world of science. In view of this, the SS3 student have been assigned various areas to research on. They are to research and prepare paper presentation on the research assigned to them. It is imperative they comply as defaulters will be punished severely and the best researcher shall be rewarded.

c. **Visiting Day.** The visiting day for Second Term 2023/2024 Academic Session will be held on **Saturday 24 February, 2024**. Parents would be allowed in the school from 0900hrs-1730hrs (09:00am-5:30pm). As usual, parents will only be allowed to see their children after the Commandant's brief and the PTA meeting from 0900hrs-1200hrs (9:00am-12:00pm) at the School Multi-Purpose Hall.

CONCLUSION

In this Newsletter, we have tried to intimate parents on the First Term 2023/2024 Academic Session activities. We have also reiterated our resolve to ensure that the students maintain high level of discipline with impeccable character and excellent academic performances. The efforts of the school to provide conducive teaching and learning environment through continuous infrastructural upgrade. Parents' roles towards the effective training of the students are critical and encouraged.

On this note, we sincerely thank our esteemed parents and guardians for their support and understanding with the school. We recognized the fact that we are all stakeholders and partners in progress.

On behalf of Officers, Soldiers and Civilian Staff of CSSS Lafia, I wish the students and their families a blissful Christmas and a prosperous new year in advance.

Yours faithfully,

ABUBAKAR ADAMU IBN



Vice Principal Admin
for Commandant