



# COMMAND SCIENCE SECONDARY SCHOOL LAFIA

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## NEWS LETTER FOR THIRD TERM 2023/2024 ACADEMIC SESSION

# DISCIPLINE & KNOWLEDGE

28 MARCH 2024

Dear Parents/Guardians

### INTRODUCTION

Command Science Secondary School Lafia (CSSSL) resumed for the Second Term 2023/2024 Academic Session on 6 January 2024. Academic activities commenced on 8 January 2024. We are grateful to the Almighty God for seeing us through from the beginning up to the end of the term (Second Term 2023/2024 Academic Session) today Thursday 28 March 2024. The school management urges all parents/guardians to assist their children to take good care of their school belongings (uniforms, shoes, belts, socks, bed kits, school bags, books, caps etc before resumption. Students are advised to write their names on all their belongings.

a. **Resumption Date.** The school will resume for the Third Term 2023/2024 Academic Session on **Saturday 4 May 2024**. All students are to be in the school latest by 1800hrs (6:00PM) on that date. No student will be allowed into the school premises after the stipulated time.

b. **Closing Date.** The school will close for the Third Term 2023/2024 Academic Session on **Friday, 2 August 2024**. No Student will be allowed to go out of the school premises without his/her parent/guardian. Also, no student shall be released before the closing date.

Students shall only be released on medical grounds and must be recommended by the school HOD MIR and approved by the Commandant.

**No drug is allowed into the hostel:** Prescribed drugs for students at home should be deposited in the school MIR.

**Bullying/Maltreatment:** The school management frowns at any act of bullying/maltreatment of junior students. Consequently, if your child has the tendency to bullying, please warn his/her to desist from it. Any child found guilty of such offence shall be dismissed from the school.

**Bedwetting:** If your child is bedwetting, make a water proof cover cloth for his/her mattress or provide him/her with a new mattress cover with water proof cloth.

**Stealing:** Warn your child not to take or steal something that does not belong to him/her. It is a dismissal offence in the school.

**Using Electric pressing iron:** No student is allowed to bring electric pressing iron to school, instead students can bring charcoal pressing iron and will be under the supervision of the RSM.

**Cups, Plates and Spoons:** Each student is to bring 2 stainless cups, 2 stainless plates, 2 forks and spoons. Parents are to engrave names of student on these items. Students will not be allowed into the school without these items.

**MOSQUITO NET.** The use of mosquito net is **COMPULSORY** for all students. Parents/guardians should ensure they provide such for their children/wards during resumption.

**MATTRESS.** All students **MUST** ensure they come along with their mattress. Sharing of mattresses will not be condoned.

**BEDSHEET/BLANKET:** All students must come with their bedsheets (House Color) and blankets. It is essential for the comfort of your child.

**BODY SPRAY/ROLL ON.** For the neatness of students parents/guardians are advised to provide deodorant for their children/wards. They must come with at least two.

**PAYMENT OF SCHOOL FEES**

All payment of School Fees should be made through **Bank Teller**. Any payment of school fees made through **POS or Bank Transfer** will not be accepted. All serving and retired personnel are to present the photocopy of their ID Card, Part 2 Orders and Introduction letter of their biological children in the school.

**Settlement of Bills.** All Parents/Guardians are to access the school website online to check for their children's newsletter, bills, checklist and result for the Second Term 2023/2024 Academic Session. All account details are contained in the newsletter. Proves of payment (tellers) should be presented at the reception point on resumption. Cash payment is not allowed. Defaulter(s) in payment will not be allowed into the school. Moreso, the school observed that most parents do not access the school portal for bills and newsletters rather rely on verbal information. Parents/guardian are advised to provide proves of payment for accessing the portal on resumption of which the students should be given a photocopy.

**EXTENSION CLASSES/RESUMPTION FOR THIRD TERM JSS3, SS2 AND SS3 STUDENTS 2023/2024 ACADEMIC SESSION**

Parents/Guardians of students in **JSS3, SS2 and SS3** are hereby inform that HQ NAEC

has approved Extension classes and resumption for third term of the above students starting from **20 April to 3<sup>rd</sup> May 2024**. Consequently, students are to resume for extension fully prepared for the Third term 2023/2024 Academic Session as no exit or permission will be granted to them at the end of the extension. This is in preparation of the students for the forthcoming **BECE, Inter Command/NMS and WAEC/NECO Examinations 2024** respectively. Failure of such student to resume on the stipulated date he/she will be sanctioned accordingly.

**OTHER CHARGES**

Parents/Guardians are to pay for other charges which are not embedded in the school fees bills. Below is details account number for the payment:

<b>School Magazine</b>	<b>-N5,000</b>
<b>Extra Lesson</b>	<b>-N2,000</b>
<b>ICT/Maintenance</b>	<b>-N1,000</b>
<b>House Due</b>	<b>-N200</b>
<b>Weaving/Barbing</b>	<b>-N200</b>
<b>TOTAL</b>	<b>-N8,400</b>
<b>Account Number:</b>	<b>-4200009882</b>
<b>Account Name:</b>	<b>-CSSS Lafia</b>
<b>Bank:</b>	<b>-ECO Bank Plc</b>

**PARENTS TEACHERS' ASSOCIATION LEVY**

The termly levy of the PTA remains **Five Thousand (N5,000.00)** Naira only. This is to assist the Association finance its developmental agenda for the school. Details of the account is as follows: **Account number: 4191771010, Account Name: Command Science Secondary School Lafia PTA and Bank: FCMB.**

**RESOLUTION DURING PTA MEETING ON MOSQUE/CHURCH DEVELOPMENT LEVY**

Parents/Guardians are hereby reminded of the church and mosque levies as agreed during PTA meeting held on 18 February 2023. You are please requested to comply with the payment of the termly church and mosque levies of **(N2,000)** naira only for Christians/Muslims students in the following account details:

**CHAPEL ACCOUNT DETAILS:**

<b>Acct number:</b>	<b>1006396792</b>
<b>Acct name:</b>	<b>CSSS Lafia Chapel</b>
<b>Bank:</b>	<b>FCMB</b>

**MOSQUE ACCOUNT DETAILS:**

**Acct number:** 2000751851  
**Acct name:** CSSL MASN  
**Bank:** FCMB

The Commandant will supervise all projects to be executed by the mosque and church for proper accountability.

**ACADEMIC TRAINING**

For effective teaching and learning, some departments recommended some learning materials for students use. Endeavor to provide these materials for the learners for smooth learning process.

a. All examination classes JSS3, SS2 and SS3 students should endeavour to have a copy of Question & Answer Compendium (Q&A) while JSS3 Evergreen for the purpose of general revision against their External Examinations.

b. Technical Drawing Department. The following items are necessary for all SS1, SS2 & SS3 that are offering Technical Drawing as one of their subjects at WASSCE level. The items to be brought are: Drawing board, Set Square, 2H and 2HB pencils, Mathematical set, Flexible Curves, A3 Plain sheets (20), A3 size brown Envelopes, Masking Tape and calculator. All items will be presented during resumption.

c. Cultural and Creative Arts Department: The following items are compulsory for JSS2 and JSS3 for BECE practicals: Drawing board, Masking Tape, 2B, 3B and 5B Pencils, Poster colour, Artist brushes, A4 plain sheets (20), Crayon and Tikky eraser.

d. All students should bring English Dictionary for their personal use.

e. All JSS1 students are to come with the following:

- i. Drawing Board -1
  - ii. T-Square -1
  - iii. Set Square -1
  - iv. Flexible curve -1
  - v. Math Set -1
  - vi. Masking Tape -1
  - vii. Pencils – 2H, 2HB
  - viii. A4 Plain sheets
- e. All JSS1 and JSS2 students who misplaced the following literature books must purchase new ones while resuming:

- i. Sacrilege.
  - ii. The Thinking Head.
  - iii. Somayina: The Little Smart Orphan.
  - iv. Stigma.
- f. All SS1 and SS2 students are to come along with their Lab Coat and Calculator on resumption day. Failure to do so, the reception committee will not clear them.

**OBSERVATION ON MAINTENANCE CULTURE IN NIGERIAN ARMY COMMAND SECONDARY SCHOOLS AND COMMAND CHILDREN SCHOOLS**

The outcome of Army Headquarters Department of Policy and Planning inspection visit to command secondary schools. The inspection team came out with the following decisions:

- a. Schools should apply adequate sanction method on any staff or students who willfully damaged/mutilates any school property.
- b. Schools should take proper inventory of all school equipment and educate both staff and students on the need to protect and maintain school property.
- c. Ensure discipline of the staff and students.
- d. Admission of students should be commensurate with existing

facilities to avoid overstretching of the facilities.

### **REPORT SHEETS**

The school has designed a website where report sheet of the students can be accessed electronically. Parents are advised to access the school website for further informations and bring a copy of portal receipt as evidence of payment on resumption day.

### **DISCIPLINE**

It is pertinent to inform you that the standard of discipline in the school is high. To maintain the momentum, brutality, leaving the school without pass and other forms of indiscipline will not be tolerated. In this regard, parents are urged to kindly admonish their children to desist from any act that contravenes the school rules and regulations as defaulters will not be spared. This is to complement the efforts of the school counsellors, Imam and Chaplain.

### **CONTRABAND ITEMS**

The school has always reminded parents/guardians of illegal/contraband items that **MUST NOT BE** in the possession of the students: Handset, Tin milk, Alcohol, food stuff, Liquid food, Food in bottles etc. Parents are to caution their children against being in possession of those items. The students are very much aware of the contraband items. Parents have also been educated on what constitutes contraband items in CSSSL. Any child found with these items shall be punished and the items destroyed.

### **IMPORTANT NOTICE TO PARENTS/ GUARDIANS ON NIN**

All parents/guardians are by this notice advised to enroll their children into the National Identification Number (NIN) while on holidays. It is imperative to do so because the NIN number is one of the current requirements for National Examination Council NECO/WAEC and Basic Education Certificate Examination (BECE) registration.

### **IMPORTANT NOTICE TO ALL MILITARY PERSONNEL ON NAEC VERIFICATION FORM FOR MILITARY PERSONNEL, RETIRED AND DISCHARGED CHILDREN IN NIGERIAN ARMY COMMAND SECONDARY SCHOOLS**

All Military Personnel, retired and discharged are by this notice advised to download the NAEC verification form for their children in Nigerian Army Command Secondary Schools, complete the form and sign by your unit CO/Comd/Dir during holidays and submit it during resumption.

### **LATE RESUMPTION**

Let me commend parents/guardian that despite the economic hardship in the country today the levels of compliance to resumption date during the Second Term 2023/2024 Academic Session was commendable. It is pertinent also to reiterate the resolve of the school management not to condone late resumption under any guise. Parents should therefore seek for permission before a student stays away from the school. Any student that fails to resume after the appropriate date will pay 2 bags of cement.

### **ADDITIONAL INFORMATION FOR PARENTS AND GUARDIANS**

The following are very important additional information for parents and guardians. They are advised to carefully peruse and be guided accordingly:

- a. **End of Second Term Holidays.**  
The holiday for Second Term 2023/2024 Academic Session will be from **29 March to 4 May 2024**. During this period, parents are encouraged to please go through their children's results and notebooks. Parents are kindly requested to discourage their children from embarking on unnecessary trips during the holidays.
- b. **Health Matters:** The School Medical Inspection Room (MIR), plays a vital role in the administration of students' health matters like; neatness and personal hygiene among other health related issues. It

has been observed that some students prior to resumption have health challenges not known to the school. In view of this, the school has made it mandatory for all students with medical challenges to come along with medical report on resumption. The aim is to assist the school medical personnel to evaluate and recommend where applicable. However, this has not been fully complied with. Parents are therefore reminded to please do the needful in this regard.

c. **All students are expected to resume with good mattresses, bedsheet (house color) and blanket which will be inspected at the reception desk. Parents are to ensure that their children resume with good brown sandals and black shoes. Also, all personal belongings of the students should be boldly engraved with their names on the items which will be check at the reception desk.**

### PROJECTIONS

The major activities for Third Term 2023/2024 Academic Session involving parents are:

a. **Take Home Assignment/Continuous Assessment.** Parents are once again requested to encourage their children to do their take-home assignments and prepare them for the assessment test on resumption. The assessment will form 15% of their Third Term Examination. It should be downloaded from the school portal. It will also be submitted at the reception desk along with their printed copy of result.

b. **Visiting Day.** The visiting day for Third Term 2023/2024 Academic Session will be held on **Saturday 15 June, 2024.** Parents would be allowed in the school from 0900hrs-1730hrs (09:00am-5:30pm). As usual, parents will only be allowed to see their children after the Commandant's brief and the PTA meeting from 0900hrs-1200hrs (9:00am-12:00pm) at the School Multi-Purpose Hall.

### CONCLUSION

In this Newsletter, we have tried to intimate parents on the Second Term 2023/2024 Academic Session activities. We have also reiterated our resolve to ensure that the students maintain high level of discipline with impeccable character and excellent academic performances. The efforts of the school to provide conducive teaching and learning environment through continuous infrastructural upgrade. Parents' roles towards the effective training of the students are critical and encouraged.

On this note, we sincerely thank our esteemed parents and guardians for their support and understanding of the school. We recognized the fact that we are all stakeholders and partners in progress.

On behalf of Officers, Soldiers and Civilian Staff of CSSS Lafia, I wish the students and their families a blissful Easter and Eid-Fitr Celebration in advance.

Yours faithfully,



**ABUBAKAR ADAMU IBN**

Vice Principal Admin  
for Commandant