

CHERRYPICKS TECH LIMITED

COMPANY PROFILE

Background of the Firm

CHERRYPICKS TECH LIMITED is a firm of indigenous professionals established in 2012 with practices that embraces all range of activities in Software Development, Web design, Provision of Internet Services and General ICT Project Management. The firm also has expertise in Training and Manpower Development. The firm had been involved in feasibility studies, planning, designs, supervision, and project management of various ICT and educational resources projects for State Governments, Private Establishments, Companies and multi-lateral institutions.

The firm has also been involved in training of client's staff (on-the-job training), providing advisory roles to clients and assessing the various modes of operation and maintenance of ICT and educational based projects.

CHERRYPICKS TECH LIMITED draws its experience, potential and personnel from professionals and technical staff with expertise gained by experience achieved through years of involvement in many varied projects.

OFFICES:

With the Head Office located in kaduna, Kaduna State – **CHERRYPICKS TECH LIMITED** maintain other functional offices in Keffi – Nasarawa state, Taraba State and project offices in our client institutions.

HEAD OFFICE

CHERRYPICKS TECH LIMITED

No. 17f Independence way

Mazangari Plaza, Kaduna

Tel: 08035106608

OUR CLIENTS

S/N	INSTITUTION	SERVICE RENDERED
1	UMARU MUSA YAR'ADUA UNIVERSITY IN VIEW	SCHOOL PORTAL
3	UMARU MUSA YAR'ADUA UNIVERSITY KATSINA IN VIEW	CRIME MANAGEMENT SOFTWARE
4	NASARAWA STATE POLYTECHNIC LAFIA IN VIEW	SCHOOL PORTAL
	HIGHER GROUND POLYTECHNIC, KEFFI	INSTITUTION PORTAL
5	NIGERIA ARMY INSTITUTION OF TECHNOLOGY AND ENVIRONMENTAL STUDIES MARKURDI	INSTITUTION PORTAL
6	ECWA HIGH SCHOOL KEFFI	SCHOOL PORTAL
7	KESE ACADEMY KEFFI	SCHOOL PORTAL
8	PTA/NADP INTERNATIONAL COLLEGE, LAFIA	SCHOOL PORTAL
9	BETHANY GIRLS COLLEGE, LAFIA	SCHOOL PORTAL
10	ECWA BABA ALHAMDU SECONDARY SCHOOL, KANO	SCHOOL PORTAL
11	VICTORY BAPTIST HIGH SCHOOL, KEFFI	SCHOOL PORTAL
12	BAPTIST HIGH SCHOOL, LAFIA.	SCHOOL PORTAL
13	SANDAJI INTERNATIONAL COLLEGE, LAFIA.	SCHOOL PORTAL
14	SANDAJI NURSERY AND PRIMARY SCHOOL, LAFIA.	SCHOOL PORTAL
15	TRANSVOCACY ABUJA	WEB PROJECT
16	BECYNTH PROPERTIES LTD, ABUJA	WEB PROJECT
17	RESEARCH CULTURE CLUB, KEFFI	WEB PROJECT
18	LEADS-NIGERIA, KADUNA	WEB PROJECT
19	MR. SILAS AGARA, HIS EXCELLENCY DEPUTY GOVERNOR NASARAWA STATE	CAMPAIGN NETWORK

INSIGHT

We take keen insight of the system and deliver based on our scope of services, as such we take:

- Feasibility and preliminary investigations
- Feasibility studies
- Project Discussion
- Preliminary and Detailed Design.
- Project Design Proper
- Hosting and Deployment
- Appraisal, Testing and Monitoring
- Training and implementation of addendums.
- Final Appraisal and Handover

We have engaged in co-operative joint ventures with allied professionals as a consortium for provision of effective project management services. We serve all types of software development especially in area of record management, thus reflecting our particular skills and experience.

CHERRYPICKS TECH LIMITED have a proven track record of success in major application design and is committed to the success of each assignment it undertakes. That commitment is demonstrated by the quality of service to our clients and in our resolve to enhance professional standards.

Relevant Experience

From inception, **Cherrypicks Tech Limited** have been involved in numerous web/mobile based development and project management in all aspects of software development. Our experience in major ICT applications, Internet Service Provision, Digital Library Installation and Electronic Health Record Management System is a basic plus and a mark of professionalism.

SCOPE OF SERVICES

Phase I. Mobilization

Upon agreement for implementation, the **Cherrypickstech** is expected to review and strengthen constructability of the existing system. This will include but not limited to the following:

- Review of relevant baseline data (population, requirements, and layout maps, technical and operational conditions of existing system if any and infrastructure).
- Prepare all relevant designs and documents in accordance with the client's brief and any other technical information that would improve the evolution of the project.
- Effect a quick constructability review of the existing system after awards and prepare relevant supplementary design to strengthen clients online platform.
- Retrofit the existing system according to the guidelines to be issued by the client, and.
- Prepare and submit a customized Quality Assurance (QA) manual to be used by the **Cherrypickstech** for the design, deployment and administration of the project.
- Upon discussion and agreement in project price, 70% of the implementation cost shall be issued to **Cherrypickstech** as a mobilization to enable her deliver as being agreed.

The document produced under Phase I, will thereafter be referred to as the Memorandum of Understanding (MOU) which will be the guiding document for the project.

Phase II. Project Supervision

Project supervision shall form the second phase of the services and it shall cover all technical matters that are expected to be performed. In the same vein, the client will appoint a delegate who will supervise the proceeds, provide information needed to propel the project when it is needed. **Cherrypickstech** discourages the concept of multiple and contradicting ideas and directives. Only the personnel who is authoritatively appointed by the client is allowed to transact with **Cherrypickstech**. In a situation where the appointed person is not reachable, the client is expected to provide a replacement within 24 hours.

The requirements of this phase of the assignment are for:

1. **Time Control:** **Cherrypickstech** shall develop the project, submit and maintain a flexible time management system that can:

- a. Appraise the client's work program/procurement plan with a view to comparing the project achievements against set target and capture the process, progress, direction and performance of the project;
 - b. Forecast the anticipated progress for the next three months following the reporting period;
 - c. Track the factors that might cause delay, event slippages and provide necessary recommendations to avert same;
 - d. Monitor availability, effectiveness and efficiency of resources (data and information) including his operational requirements.
 - e. Generate the relevant time control management report.
2. **Quality Control:** The client representative shall have clear idea of what the client wants. He/she must be knowledgeable of the system in existence, thus – be able to develop, submit and maintain a flexible quality management system that can:
- a. Identify and outline all standards/codes of practices mentioned in the contract document;
 - b. Appraise equipment specifications and other relevant submittals by client as outlined in the contractor's procurement plan;
 - c. Provide rich and quality data (enough information and quality pictures)
 - d. Monitor the delivery, deployment and installation of project;
 - e. Do the testing of any feature when invited by **Cherrypickstech**.
3. **Consultancy Service: Cherrypickstech** will consider the needs of the client and proffer professional advice where necessary. **Cherrypickstech** can only make observation and recommendation but will not enforce any ideology on the client. In a situation where the client is not knowledgeable of the needed system, **Cherrypickstech** can:
- a. Conduct a little tutorial session for the client
 - b. Explain the importance of the needed packages
 - c. Give list of possible options and allow the client to make his choice
 - d. Let the client know the feasibility proceeds of the chosen option.
 - e. Give recommendation if necessary.

Phase III. Project-Close Out

The third phase of the services shall be the project closeout, which shall involve:

- **Hosting:** At this point the project is ready for usage. This is where the application will be put online for 24/7 accessibility. Base on the importance of data and frequent need of accessibility, **Cherrypickstech** always encourage clients to host on Cherrypicks Tech Limited Dedicated Server
- **Deployment:** At the completion **Cherrypickstech** will hand over the service to the client for usage and manages the backend as may be agreed with the client for a particular period of years.
- **Commissioning:** The authorized personnel shall supervise the hosting, deployment and commissioning of the packages, raise a report document to the client for a satisfactory project done. On this note shall the completion of the mobilization fee be paid, which is the remaining 30%.

Phase IV. Usage and Maintenance

At the course of usage, some technical maintenance that might arise will be maintained by **Cherrypickstech**. In same condition, **Cherrypickstech** shall:

- Review the operation to monitor its workability at all time
- Develop user manuals for the client
- The client shall maintain the yearly subscription fee to make sure there is no shutdown of subscription.

STAFF PROGRAMME AND ORGANISATION

Team Composition

For the effective implementation of all the tasks as outlined in the scope of service in section and in accordance with our methodology and work plan, basic minimum staff strength are required. Each member of the team has specific tasks as part of the **Cherrypickstech**.